**Reed & Associates, CPAs - CMS Retroactive Processing Contractor (RPC)**

**Enrollment Data Validation Review**

**Enrollment Transaction (TTC 61) Documentation Worksheet**

**NOTE: This transaction includes PBP Changes within a single contract**

|  |  |  |  |
| --- | --- | --- | --- |
| **Transaction ID:** |       | **Beneficiary ID:** |       |
| **Beneficiary Name:** |            |
| **POA or Legal Representative (if applicable):** |  |
| **Contract Number:** |       | **Effective Date:** |       |
|  |
| **Reason for Enrollment Transaction** *(Please be as detailed as possible)***:**       |
|  |
|

|  |
| --- |
| **General Documentation Guidelines For Enrollment Transactions** |
| **NOTE: Because there are multiple Enrollment and PBP Change types that require differing documentation, please see the “Documentation Requirements Matrix” for further clarification of documentation requirements** |

 |

Revised 3/2018